

MANAGEMENT BOARD SECRETARIAT

SUMMARY

Management Board Secretariat (MBS) delivers quality services, effectively manages government resources (people, money, realty, information and information technology, and government records) and provides ministries with standards, leadership and integrated solutions to achieve government priorities.

2002-03 Estimates	PROGRAMS	Change from 2001-02	2001-02 Estimates	2000-01 Actual
\$		\$	\$	\$
OPERATING				
43,993,829	Ministry Administration Program	10,525,000	33,468,829	43,976,834
72,892,600	Realty Services Program	(2,664,700)	75,557,300	82,767,200
1,247,658,200	Corporate Controllership Program	(170,966,500)	1,418,624,700	39,946,732
81,988,900	Information and Information Technology Program	(52,515,500)	134,504,400	86,319,827
200,935,100	Shared Services Program	(1,215,300)	202,150,400	246,960,824
9,283,500	Archives of Ontario Program	1,382,700	7,900,800	7,672,369
1,656,752,129	Ministry Total Operating	(215,454,300)	1,872,206,429	507,643,786
1,350,334,700	Less: Special Warrants	1,350,334,700	-	-
1,862,729	Less: Statutory Appropriations	(1,996,400)	3,859,129	1,710,245
304,554,700	< TOTAL OPERATING TO BE VOTED	(1,563,792,600)	1,868,347,300	505,933,541
ACCOUNTING CLASSIFICATION				
1,656,752,129	Expenditure	(215,454,300)	1,872,206,429	507,643,786

RECONCILIATION STATEMENT

DETAILS	2001-02 Estimates	2000-01 Actual
	\$	\$
OPERATING		
1. Previously Published Data		
1.1 2001-02 Printed Estimates	1,872,206,429	
1.2 2000-01 Public Accounts		487,145,955
2. Government Reorganization		
2.1 Transfer of functions from other Ministries		22,117,001
2.2 Transfer of functions to other Ministries		(1,619,170)
	1,872,206,429	507,643,786

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2002-03 Estimates	PROGRAMS	Change from 2001-02	2001-02 Estimates	2000-01 Actual
\$		\$	\$	\$
CAPITAL				
37,100,000	Realty Services Program	(1,441,500)	38,541,500	18,573,481
5,000,000	Information and Information Technology Program	-	5,000,000	-
6,914,000	Archives of Ontario Program	2,584,000	4,330,000	-
49,014,000	Ministry Total Capital	1,142,500	47,871,500	18,573,481
29,577,400	Less: Special Warrants	29,577,400	-	-
19,436,600	< TOTAL CAPITAL TO BE VOTED	(28,434,900)	47,871,500	18,573,481
	ACCOUNTING CLASSIFICATION			
49,014,000	Expenditure	1,142,500	47,871,500	18,573,481

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MINISTRY ADMINISTRATION PROGRAM :

Ministry Administration Program provides strategic planning and operational services to assist the Ministry's Divisions in achieving their business plans.

VOTE and item	2002-03 Estimates	PROGRAM AND ACTIVITIES	Change from 2001-02	2001-02 Estimates	2000-01 Actual
	\$		\$	\$	\$
1801		MINISTRY ADMINISTRATION PROGRAM			
OPERATING					
1	43,686,800	Ministry Administration	10,520,700	33,166,100	43,707,777
2	244,300	Minister Without Portfolio	700	243,600	210,018
S	35,006	Minister's Salary, the Executive Council Act ...	2,009	32,997	32,997
S		Parliamentary Assistant's Salary, the			
	11,834	Executive Council Act	679	11,155	11,065
S		Minister Without Portfolio Salary, the Executive			
	15,889	Council Act	912	14,977	14,977
	<u>43,993,829</u>	Total Operating	<u>10,525,000</u>	<u>33,468,829</u>	<u>43,976,834</u>
	33,218,000	Less: Special Warrants	33,218,000	-	-
	62,729	Less: Statutory Appropriations	3,600	59,129	59,039
	<u>10,713,100</u>	Amount to be Voted	<u>(22,696,600)</u>	<u>33,409,700</u>	<u>43,917,795</u>

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REALTY SERVICES PROGRAM :

The Realty Services Program provides strategic real estate management, on behalf of the Government of Ontario and its ministries, by setting policy and standards, negotiating and administering service contracts and the sale of surplus properties. The program ensures optimum use of the province's real estate assets and provision of cost-effective design, construction, leasing and property management services in support of ministry and agency program needs.

VOTE and item	2002-03 Estimates	PROGRAM AND ACTIVITIES	Change from 2001-02	2001-02 Estimates	2000-01 Actual
	\$		\$	\$	\$
1802		REALTY SERVICES PROGRAM			
OPERATING					
1	72,892,600	Realty Services	(2,664,700)	75,557,300	82,767,200
	<u>72,892,600</u>	Total Operating	<u>(2,664,700)</u>	<u>75,557,300</u>	<u>82,767,200</u>
	36,446,300	Less: Special Warrants	36,446,300	-	-
	<u>36,446,300</u>	Amount to be Voted	<u>(39,111,000)</u>	<u>75,557,300</u>	<u>82,767,200</u>
1802		REALTY SERVICES PROGRAM			
CAPITAL					
2	37,100,000	Realty Services	(1,441,500)	38,541,500	18,573,481
	<u>37,100,000</u>	Total Capital	<u>(1,441,500)</u>	<u>38,541,500</u>	<u>18,573,481</u>
	17,665,400	Less: Special Warrants	17,665,400	-	-
	<u>19,434,600</u>	Amount to be Voted	<u>(19,106,900)</u>	<u>38,541,500</u>	<u>18,573,481</u>

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STANDARD ACCOUNTS CLASSIFICATION

OPERATING		CAPITAL	
Realty Services (1802-1)		Realty Services (1802-2)	
	\$		\$
Services	77,892,600	Services	34,100,000
Less: Recoveries	<u>5,000,000</u>	Acquisition/Construction of physical assets ..	<u>3,000,000</u>
	<u>72,892,600</u>		<u>37,100,000</u>
Total Operating for Realty Services Program	<u><u>72,892,600</u></u>	Total Capital for Realty Services Program	<u><u>37,100,000</u></u>

MANAGEMENT BOARD SECRETARIAT

CORPORATE CONTROLLERSHIP PROGRAM :

The Corporate Controllership Program supports Management Board of Cabinet by providing leadership to ministries to achieve the Government's agenda. It determines the most appropriate use of public resources through setting, monitoring and adjusting government's resources and by setting standards, policies and strategies to meet corporate objectives. The program also includes providing internal audit services to all ministries, contingency funding for employee severance costs and the costs of other corporate initiatives.

VOTE and item	2002-03 Estimates	PROGRAM AND ACTIVITIES	Change from 2001-02	2001-02 Estimates	2000-01 Actual
	\$		\$	\$	\$
1803		CORPORATE CONTROLLERSHIP PROGRAM			
OPERATING					
1		Business and Resource Planning and			
	10,403,500	Monitoring	1,131,100	9,272,400	8,890,432
2	2,348,500	Integrated Internal Audit Services	141,600	2,206,900	5,322,477
3	2,300	Enabling Government Restructuring	(3,350,800)	3,353,100	1,937,414
4	17,695,400	Human Resource Policy and Planning	(9,167,100)	26,862,500	23,796,409
5	1,217,208,500	Contingencies	(159,721,300)	1,376,929,800	-
	<u>1,247,658,200</u>	Total Operating	<u>(170,966,500)</u>	<u>1,418,624,700</u>	<u>39,946,732</u>
	999,142,600	Less: Special Warrants	999,142,600	-	-
	<u>248,515,600</u>	Amount to be Voted	<u>(1,170,109,100)</u>	<u>1,418,624,700</u>	<u>39,946,732</u>

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STANDARD ACCOUNTS CLASSIFICATION

OPERATING		Human Resource Policy and Planning (1803-4)	
Business and Resource Planning and Monitoring (1803-1)	\$		\$
Salaries and wages	6,502,500	Salaries and wages	14,222,400
Employee benefits	1,352,800	Employee benefits	2,335,800
Transportation and communication	629,900	Transportation and communication	820,200
Services	1,803,000	Supplies and equipment	264,000
Supplies and equipment	115,300	Transfer payments	\$
	<u>10,403,500</u>	Grants to the Institute of Public Administration of Canada	49,300
		Grants - other	<u>51,700</u>
Integrated Internal Audit Services (1803-2)			101,000
Salaries and wages	12,173,800		<u>17,743,400</u>
Employee benefits	2,297,000	Less: Recoveries	48,000
Transportation and communication	148,400		<u>17,695,400</u>
Services	523,100		
Supplies and equipment	149,400		
	15,291,700	Contingencies (1803-5)	
Less: Recoveries	<u>12,943,200</u>	Other transactions	1,217,208,500
	<u>2,348,500</u>		<u>1,217,208,500</u>
Enabling Government Restructuring (1803-3)		<i>Corporate Initiatives</i>	\$
Employee benefits	2,300	Other transactions	<u>1,042,908,500</u>
	<u>2,300</u>		<u>1,042,908,500</u>
		<i>Severance Costs</i>	\$
		Other transactions	<u>174,300,000</u>
			174,300,000
		Total Operating for Corporate Controllership Program	<u><u>1,247,658,200</u></u>

MANAGEMENT BOARD SECRETARIAT

INFORMATION AND INFORMATION TECHNOLOGY PROGRAM :

The Office of the Corporate Chief Information Officer (OCCIO) leads and coordinates the information and information technology (I&IT) function in the Ontario Government. This includes implementing the OPS wide I&IT strategy for using I&IT to advance the government's business goals and create a flexible, responsive and innovative public service. The OCCIO also provides and manages a common corporate I&IT infrastructure service to enable cost effective delivery of both individual programs and government service initiatives.

VOTE and item	2002-03 Estimates	PROGRAM AND ACTIVITIES	Change from 2001-02	2001-02 Estimates	2000-01 Actual
	\$		\$	\$	\$
1804		INFORMATION AND INFORMATION TECHNOLOGY PROGRAM			
OPERATING					
1		Information and Information Technology			
	24,972,300	Policy	(9,163,800)	34,136,100	23,654,520
2		Information and Information Technology			
	43,434,000	Strategy	(48,404,400)	91,838,400	51,942,502
3		Information and Information Technology			
	13,582,600	Services	5,052,700	8,529,900	10,722,805
	<u>81,988,900</u>	Total Operating	<u>(52,515,500)</u>	<u>134,504,400</u>	<u>86,319,827</u>
	80,616,500	Less: Special Warrants	80,616,500	-	-
	<u>1,372,400</u>	Amount to be Voted	<u>(133,132,000)</u>	<u>134,504,400</u>	<u>86,319,827</u>
1804		INFORMATION AND INFORMATION TECHNOLOGY PROGRAM			
CAPITAL					
4		Information and Information Technology			
	5,000,000	Services	-	5,000,000	-
	<u>5,000,000</u>	Total Capital	<u>-</u>	<u>5,000,000</u>	<u>-</u>
	4,999,000	Less: Special Warrants	4,999,000	-	-
	<u>1,000</u>	Amount to be Voted	<u>(4,999,000)</u>	<u>5,000,000</u>	<u>-</u>

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STANDARD ACCOUNTS CLASSIFICATION

OPERATING

Information and Information Technology Policy (1804-1)		\$
Salaries and wages	12,626,200	
Employee benefits	2,162,900	
Transportation and communication	385,400	
Services	9,226,000	
Supplies and equipment	716,600	
	<u>25,117,100</u>	
Less: Recoveries	144,800	
	<u>24,972,300</u>	
Information and Information Technology Strategy (1804-2)		
Salaries and wages	2,826,600	
Employee benefits	632,400	
Transportation and communication	405,000	
Services	37,953,000	
Supplies and equipment	1,617,000	
	<u>43,434,000</u>	

Information and Information Technology Services (1804-3)		\$
Salaries and wages		19,077,300
Employee benefits		2,452,500
Transportation and communication		50,205,800
Services		39,795,100
Supplies and equipment		12,455,300
		<u>123,986,000</u>
Less: Recoveries		110,403,400
		<u>13,582,600</u>
Total Operating for Information and Information Technology Program		<u><u>81,988,900</u></u>

CAPITAL

Information and Information Technology Services (1804-4)		\$
Services		5,000,000
		<u>5,000,000</u>
Total Capital for Information and Information Technology Program		<u><u>5,000,000</u></u>

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SHARED SERVICES PROGRAM :

The Shared Services Bureau delivers enterprise-wide internal business support services to the Ontario Public Service. Major lines of business include financial processing, payroll processing, benefit administration services, procurement services, general administrative services such as collections, translations, risk management and insurance services, and the operation of enterprise-wide corporate information systems (Corpay, WIN, etc.). The Shared Services Bureau is also responsible for the management of employer benefits contributions, special employment funds and the summer experience program.

VOTE and item	2002-03 Estimates	PROGRAM AND ACTIVITIES	Change from 2001-02	2001-02 Estimates	2000-01 Actual
	\$		\$	\$	\$
1805		SHARED SERVICES PROGRAM			
OPERATING					
1	29,935,300	Business Services	(10,926,700)	40,862,000	37,909,940
2		Employee and Pensioner Benefits			
	146,300,000	(Government Contributions)	10,714,000	135,586,000	189,693,093
3	22,899,800	Special Employment Programs	997,400	21,902,400	17,706,585
S		Payments to private sector collection			
	1,800,000	agencies, the Financial Administration Act ...	(2,000,000)	3,800,000	1,651,206
	<u>200,935,100</u>	Total Operating	<u>(1,215,300)</u>	<u>202,150,400</u>	<u>246,960,824</u>
	196,090,200	Less: Special Warrants	196,090,200	-	-
	1,800,000	Less: Statutory Appropriations	(2,000,000)	3,800,000	1,651,206
	<u>3,044,900</u>	Amount to be Voted	<u>(195,305,500)</u>	<u>198,350,400</u>	<u>245,309,618</u>

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STANDARD ACCOUNTS CLASSIFICATION

OPERATING		Special Employment Programs (1805-3)	\$
Business Services (1805-1)	\$		
Salaries and wages	59,120,700	Salaries and wages	8,219,900
Employee benefits	12,100,000	Employee benefits	670,500
Transportation and communication	12,965,400	Transportation and communication	280,100
Services	22,178,400	Services	1,906,200
Supplies and equipment	1,473,800	Supplies and equipment	138,000
	<u>107,838,300</u>	Other transactions	\$
Less: Recoveries	77,903,000	Other	2,116,200
	<u>29,935,300</u>	Summer Employment	<u>9,568,900</u>
			<u>11,685,100</u>
Statutory Appropriations		Total Operating for Shared Services Program	<u>22,899,800</u>
Services			<u>200,935,100</u>
Payments to private sector collection agencies, the Financial Administration Act ..	<u>1,800,000</u>		
	<u>1,800,000</u>		
Employee and Pensioner Benefits (Government Contributions) (1805-2)			
Employee benefits	\$		
Matching Contribution - Ontario Public Service Employees' Union Pension Plan	130,500,000		
Matching Contribution - Public Service Pension Plan	75,000,000		
Unfunded Liability	43,000,000		
Provincial Judges' Benefits Fund	12,000,000		
Deputy Ministers' Supplementary Benefits Fund	1,100,000		
Canada Pension Plan	112,022,000		
Employment Insurance	86,700,000		
Group Life Insurance	7,000,000		
Long Term Income Protection	46,000,000		
Employer Health Tax	70,140,000		
Supplementary Health and Hospital Plan	86,200,000		
Dental Plan	53,000,000		
Retired Employees' Benefits	<u>103,300,000</u>		
	825,962,000		
Less: Recoveries	<u>679,662,000</u>		
	<u>146,300,000</u>		

MANAGEMENT BOARD SECRETARIAT

ARCHIVES OF ONTARIO PROGRAM :

The Archives of Ontario provides corporate leadership in the management and preservation of information critical to effective, efficient and accountable government and promotes public access to Ontario's documentary memory. The Archives of Ontario performs three integrated functions supporting responsible stewardship of the Government of Ontario's art and information assets: Corporate Information Management, Collections Management and Development, and Client Services.

VOTE and item	2002-03 Estimates	PROGRAM AND ACTIVITIES	Change from 2001-02	2001-02 Estimates	2000-01 Actual
	\$		\$	\$	\$
1806		ARCHIVES OF ONTARIO PROGRAM			
OPERATING					
1	9,283,500	Archives of Ontario	1,382,700	7,900,800	7,672,369
	9,283,500	Total Operating	1,382,700	7,900,800	7,672,369
	4,821,100	Less: Special Warrants	4,821,100	-	-
	4,462,400	Amount to be Voted	(3,438,400)	7,900,800	7,672,369
1806		ARCHIVES OF ONTARIO PROGRAM			
CAPITAL					
2	6,914,000	Archives of Ontario	2,584,000	4,330,000	-
	6,914,000	Total Capital	2,584,000	4,330,000	-
	6,913,000	Less: Special Warrants	6,913,000	-	-
	1,000	Amount to be Voted	(4,329,000)	4,330,000	-

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STANDARD ACCOUNTS CLASSIFICATION

OPERATING		\$	CAPITAL		\$
Archives of Ontario (1806-1)			Archives of Ontario (1806-2)		
Salaries and wages	4,712,800		Services	6,914,000	
Employee benefits	918,700			<u>6,914,000</u>	
Transportation and communication	119,700		Total Capital for Archives of Ontario Program	<u>6,914,000</u>	
Services	3,332,800				
Supplies and equipment	612,000				
Transfer payments					
Archives Support Grants	<u>45,700</u>				
	9,741,700				
Less: Recoveries	<u>458,200</u>				
	9,283,500				
Total Operating for Archives of Ontario	<u>9,283,500</u>				
Program	<u><u>9,283,500</u></u>				

