

MANAGEMENT BOARD SECRETARIAT

SUMMARY

Management Board Secretariat (MBS) delivers quality services, effectively manages government resources (people, money, realty, information and information technology, and government records) and provides ministries with standards, leadership and integrated solutions to achieve government priorities.

Accrual 2003-04 Estimates	PROGRAMS	Cash 2002-03 Estimates	Cash 2001-02 Actual
\$		\$	\$
OPERATING			
47,233,112	Ministry Administration Program ¹	44,149,629	43,816,563
66,347,500	Realty Services Program ^{2,3}	72,735,800	69,561,406
817,197,000	Corporate Controllershship Program ^{4,5,6,7}	1,647,948,100	38,788,702
83,747,000	Information and Information Technology Program ^{8,9,10}	81,988,900	110,851,727
353,581,300	Shared Services Program ^{11,12,13}	200,646,200	293,565,591
9,786,200	Archives of Ontario Program ¹⁴	9,283,500	7,793,625
1,377,892,112	Ministry Total Operating	2,056,752,129	564,377,614
874,222,800	Less: Special Warrants	1,350,334,700	-
709,612	Less: Statutory Appropriations	1,862,729	825,798
<u>502,959,700</u>	< TOTAL OPERATING TO BE VOTED	<u>704,554,700</u>	<u>563,551,816</u>
1,377,892,112	Ministry Total Operating		
(62,286,000)	Net Consolidation Adjustment - Ontario Realty Corporation		
<u>1,315,606,112</u>	TOTAL INCLUDING CONSOLIDATION AND OTHER ADJUSTMENTS		

NOTE: Commencing in 2003-04, Estimates are presented on the accrual basis of accounting. Information for 2002-03 and earlier years is presented on the modified cash basis, and therefore comparison between 2003-04 and earlier year figures may not be meaningful. Differences between cash and accrual relate to adjustments such as timing of transfer payments and provisions for bad debts, that would increase or decrease the 2002-03 amounts had they been presented on the accrual basis.

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MANAGEMENT BOARD SECRETARIAT

RECONCILIATION TO PREVIOUSLY PUBLISHED DATA

DETAILS	Cash 2002-03 Estimates	Cash 2001-02 Actual
OPERATING	\$	\$
1. Previously Published Data		
1.1 2002-03 Printed Estimates	1,656,752,129	
1.2 2001-02 Public Accounts		564,377,614
2. Supplementary Estimates		
2.1 2002-03 Supplementary Estimates	400,000,000	
	2,056,752,129	564,377,614

MANAGEMENT BOARD SECRETARIAT
RECONCILIATION OF 2002-03 ESTIMATES FROM CASH TO ACCRUAL

VOTE and item	Cash 2002-03 Estimates	Adjustments from Cash to Accrual	2002-03 Estimates Presented as Accrual	2003-04 Estimates on Accrual Basis	Change from 2002-03 Estimates on Accrual Basis	
	\$ millions	\$ millions	\$ millions	\$ millions	\$ millions	
OPERATING						
1801	Ministry Administration Program					
1	Ministry Administration ¹	43.8	(0.6)	43.2	46.9	3.7
2	Minister Without Portfolio	0.2	-	0.2	0.2	-
S	Minister's Salary, the <i>Executive Council Act</i>	-	-	-	-	-
S	Parliamentary Assistant's Salary, the <i>Executive Council Act</i>	-	-	-	-	-
S	Minister Without Portfolio Salary, the <i>Executive Council Act</i>	-	-	-	-	-
		<u>44.1</u>	<u>(0.6)</u>	<u>43.5</u>	<u>47.2</u>	<u>3.7</u>
1802	Realty Services Program					
1	Realty Services ²	72.7	(4.5)	68.2	66.2	(2.0)
S	Bad Debt Expense, the <i>Financial Administration Act</i> ³	-	3.6	3.6	0.1	(3.4)
		<u>72.7</u>	<u>(1.0)</u>	<u>71.7</u>	<u>66.3</u>	<u>(5.4)</u>
1803	Corporate Controllership Program					
1	Business and Resource Planning and Monitoring ⁴	10.7	(0.5)	10.2	16.3	6.1
2	Integrated Internal Audit Services ⁵	2.3	(0.8)	1.6	4.1	2.6
3	Enabling Government Restructuring	-	-	-	-	-
4	Human Resource Policy and Planning ⁶	17.7	(0.8)	16.9	35.3	18.3
5	Contingencies ⁷	1,617.2	(356.1)	1,261.1	761.5	(499.6)
		<u>1,647.9</u>	<u>(358.1)</u>	<u>1,289.8</u>	<u>817.2</u>	<u>(472.6)</u>
1804	Information and Information Technology Program					
1	Information and Information Technology Policy ⁸	19.8	(0.7)	19.1	29.3	10.2
2	Information and Information Technology Solutions ⁹	17.4	(0.2)	17.1	5.9	(11.2)
3	Information and Information Technology Services ¹⁰	44.8	(1.8)	43.0	48.6	5.6
		<u>82.0</u>	<u>(2.8)</u>	<u>79.2</u>	<u>83.7</u>	<u>4.5</u>
1805	Shared Services Program					
1	Business Services ¹¹	29.6	(4.1)	25.6	40.7	15.1
2	Employee and Pensioner Benefits (Government Costs) ¹²	146.3	(144.2)	2.1	282.4	280.3
3	Special Employment Programs ¹³	22.9	(0.2)	22.7	30.0	7.3
S	Payments to private sector collection agencies, the <i>Financial Administration Act</i>	1.8	-	1.8	0.5	(1.3)
		<u>200.6</u>	<u>(148.5)</u>	<u>52.2</u>	<u>353.6</u>	<u>301.4</u>
1806	Archives of Ontario Program					
1	Archives of Ontario ¹⁴	9.3	(0.3)	9.0	9.8	0.8
		<u>9.3</u>	<u>(0.3)</u>	<u>9.0</u>	<u>9.8</u>	<u>0.8</u>
	Ministry Total Operating	<u>2,056.8</u>	<u>(511.3)</u>	<u>1,545.5</u>	<u>1,377.9</u>	<u>(167.6)</u>

Note: Amounts are rounded to the nearest one hundred thousand dollars and amounts less than fifty thousand dollars are shown as zero.
Totals may not add due to this rounding.

**MANAGEMENT BOARD SECRETARIAT
RECONCILIATION OF 2002-03 ESTIMATES FROM CASH TO ACCRUAL**

Adjustments from Cash to Accrual - Commencing in 2003-04, Estimates are prepared on the accrual basis of accounting. Information for 2002-03 and earlier years was prepared in the Estimates on the modified-cash basis. Information is provided in the following notes on the adjustments that increase or decrease the 2002-03 amounts to present them on the accrual basis in this reconciliation. The accrual presentation of the 2002-03 Estimates is not an official restatement; it is an approximation reflecting only the significant accrual adjustments as required to allow for a comparison between the 2003-04 and the 2002-03 Estimates on a consistent basis of accounting.

(Note: adjustments of less than \$0.05 million are not shown)

\$ millions

1. (0.6) adjustment to remove the pension costs related to ministry employees because, commencing in 2003-04, the cost to the Province of all pension benefits earned by employees is reflected in the Estimates for Management Board Secretariat - "Employee and Pensioner Benefits (Government Costs)"
2. (3.0) adjustment to remove lease payments (cash basis) and reflect the full cost of new leases in the first year (accrual basis) for those leases that, on an accrual basis, are considered to finance a purchase
(1.5) adjustment to remove payments (cash basis), which on the accrual basis would have been reflected in the expenses of a previous fiscal year
3. 3.6 amounts owed to the Province that are expected to become uncollectible in the year (bad debts expense was not reflected on the cash basis)
4. (0.5) adjustment to remove the pension costs related to ministry employees because, commencing in 2003-04, the cost to the Province of all pension benefits earned by employees is reflected in the Estimates for Management Board Secretariat - "Employee and Pensioner Benefits (Government Costs)"
5. (0.8) adjustment to remove the pension costs related to ministry employees because, commencing in 2003-04, the cost to the Province of all pension benefits earned by employees is reflected in the Estimates for Management Board Secretariat - "Employee and Pensioner Benefits (Government Costs)"
6. (0.8) adjustment to remove the pension costs related to ministry employees because, commencing in 2003-04, the cost to the Province of all pension benefits earned by employees is reflected in the Estimates for Management Board Secretariat - "Employee and Pensioner Benefits (Government Costs)"
7. (229.4) adjustment to remove the payments provided for in the contingency fund (cash basis), which on the accrual basis would have been reflected in the expenses of a previous fiscal year
(126.7) adjustment for severance paid to employees (cash basis), which on the accrual basis would have been reflected in the expenses of a previous fiscal year
8. (0.7) adjustment to remove the pension costs related to ministry employees because, commencing in 2003-04, the cost to the Province of all pension benefits earned by employees is reflected in the Estimates for Management Board Secretariat - "Employee and Pensioner Benefits (Government Costs)"
9. (0.2) adjustment to remove the pension costs related to ministry employees because, commencing in 2003-04, the cost to the Province of all pension benefits earned by employees is reflected in the Estimates for Management Board Secretariat - "Employee and Pensioner Benefits (Government Costs)"
10. (0.8) adjustment to remove the pension costs related to ministry employees because, commencing in 2003-04, the cost to the Province of all pension benefits earned by employees is reflected in the Estimates for Management Board Secretariat - "Employee and Pensioner Benefits (Government Costs)"
(1.0) adjustment for differences between when payments are made to suppliers (cash basis) and when the goods and services are received (accrual basis)
11. (4.1) adjustment to remove the pension costs related to ministry employees because, commencing in 2003-04, the cost to the Province of all pension benefits earned by employees is reflected in the Estimates for Management Board Secretariat - "Employee and Pensioner Benefits (Government Costs)"
12. (188.3) adjustment to reconcile payments made by Management Board Secretariat to pension boards, and for retiree benefits (cash basis) with the employer share pension costs (accrual basis)
44.1 adjustment to reflect the accounting treatment of legislative severance and vacations earned by all government employees (accrual basis)
Note: commencing in 2003-04, all employer share pension costs (accrual basis) will be reflected in the Estimates of Management Board Secretariat only, on behalf of all government employees
13. (0.2) adjustment to remove the pension costs related to ministry employees because, commencing in 2003-04, the cost to the Province of all pension benefits earned by employees is reflected in the Estimates for Management Board Secretariat - "Employee and Pensioner Benefits (Government Costs)"

MANAGEMENT BOARD SECRETARIAT
RECONCILIATION OF 2002-03 ESTIMATES FROM CASH TO ACCRUAL

14. (0.3) adjustment to remove the pension costs related to ministry employees because, commencing in 2003-04, the cost to the Province of all pension benefits earned by employees is reflected in the Estimates for Management Board Secretariat - "Employee and Pensioner Benefits (Government Costs)"

(511.3) << Total Adjustments

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SUMMARY

Accrual 2003-04 Estimates	PROGRAMS	Cash 2002-03 Estimates	Cash 2001-02 Actual
\$		\$	\$
CAPITAL			
9,657,700	Realty Services Program ^A	37,100,000	22,539,247
1,000,000	Corporate Controllership Program	-	-
4,500,000	Information and Information Technology Program	5,000,000	10,623,583
1,000	Archives of Ontario Program	6,914,000	-
15,158,700	Ministry Total Capital	49,014,000	33,162,830
11,842,800	Less: Special Warrants	29,577,400	-
<u>3,315,900</u>	< TOTAL CAPITAL TO BE VOTED	<u>19,436,600</u>	<u>33,162,830</u>
15,158,700	Ministry Total Capital		
<u>15,158,700</u>	TOTAL INCLUDING CONSOLIDATION AND OTHER ADJUSTMENTS		

NOTE: Commencing in 2003-04, Estimates are presented on the accrual basis of accounting. Information for 2002-03 and earlier years is presented on the modified cash basis, and therefore comparison between 2003-04 and earlier year figures may not be meaningful. Differences between cash and accrual relate to adjustments such as timing of transfer payments and provisions for bad debts, that would increase or decrease the 2002-03 amounts had they been presented on the accrual basis.

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RECONCILIATION OF 2002-03 ESTIMATES FROM CASH TO ACCRUAL

VOTE and item	Cash 2002-03 Estimates	Adjustments from Cash to Accrual	2002-03 Estimates Presented as Accrual	2003-04 Estimates on Accrual Basis	Change from 2002-03 Estimates on Accrual Basis
	\$ millions	\$ millions	\$ millions	\$ millions	\$ millions
CAPITAL					
1802	Realty Services Program				
2	37.1	(2.8)	34.3	9.7	(24.6)
	<u>37.1</u>	<u>(2.8)</u>	<u>34.3</u>	<u>9.7</u>	<u>(24.6)</u>
1803	Corporate Controllership Program				
6	-	-	-	1.0	1.0
	<u>-</u>	<u>-</u>	<u>-</u>	<u>1.0</u>	<u>1.0</u>
1804	Information and Information Technology Program				
4	5.0	-	5.0	4.5	(0.5)
	<u>5.0</u>	<u>-</u>	<u>5.0</u>	<u>4.5</u>	<u>(0.5)</u>
1806	Archives of Ontario Program				
2	6.9	-	6.9	-	(6.9)
	<u>6.9</u>	<u>-</u>	<u>6.9</u>	<u>-</u>	<u>(6.9)</u>
	Ministry Total Capital	(2.8)	46.2	15.2	(31.0)

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Adjustments from Cash to Accrual - Commencing in 2003-04, Estimates are prepared on the accrual basis of accounting. Information for 2002-03 and earlier years was prepared in the Estimates on the modified-cash basis. Information is provided in the following notes on the adjustments that increase or decrease the 2002-03 amounts to present them on the accrual basis in this reconciliation. The accrual presentation of the 2002-03 Estimates is not an official restatement; it is an approximation reflecting only the significant accrual adjustments as required to allow for a comparison between the 2003-04 and the 2002-03 Estimates on a consistent basis of accounting. (Note: adjustments of less than \$0.05 million are not shown)

\$ millions

- A. (4.2) adjustment to remove payments (cash basis), which on the accrual basis would have been reflected in the expenses of a previous fiscal year
- 1.4 adjustment to remove lease payments (cash basis) and reflect the full cost of new leases in the first year (accrual basis) for those leases that, on an accrual basis, are considered to finance a purchase

(2.8) << Total Adjustments

MANAGEMENT BOARD SECRETARIAT

MINISTRY ADMINISTRATION PROGRAM :

Ministry Administration Program provides strategic planning and operational services to assist the Ministry's Divisions in achieving their business plans.

VOTE and item	Accrual 2003-04 Estimates	PROGRAM AND ACTIVITIES	Cash 2002-03 Estimates	Cash 2001-02 Actual
	\$		\$	\$
1801		MINISTRY ADMINISTRATION PROGRAM		
OPERATING				
1	46,931,600	Ministry Administration ¹	43,842,600	43,573,785
2	236,900	Minister Without Portfolio	244,300	181,874
S	36,057	Minister's Salary, the <i>Executive Council Act</i>	35,006	33,987
S	12,189	Parliamentary Assistant's Salary, the <i>Executive Council Act</i> ..	11,834	11,490
S	16,366	Minister Without Portfolio Salary, the <i>Executive Council Act</i> ...	15,889	15,427
	<u>47,233,112</u>	Total Operating	<u>44,149,629</u>	<u>43,816,563</u>
	23,510,200	Less: Special Warrants	33,218,000	-
	64,612	Less: Statutory Appropriations	62,729	60,904
	<u>23,658,300</u>	Amount to be Voted	<u>10,868,900</u>	<u>43,755,659</u>

- NOTES -

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MINISTRY ADMINISTRATION PROGRAM - Continued
STANDARD ACCOUNTS CLASSIFICATION

Minister Without Portfolio (1801-2)	\$	Statutory Appropriations	\$
Salaries and wages	163,300	Minister Without Portfolio Salary, the	
Employee benefits	26,500	<i>Executive Council Act</i>	16,366
Transportation and communication	25,000		<u>16,366</u>
Services	10,000	Total Operating for Ministry Administration	47,233,112
Supplies and equipment	<u>12,100</u>	Program	<u><u>47,233,112</u></u>
	<u>236,900</u>		

MANAGEMENT BOARD SECRETARIAT

REALTY SERVICES PROGRAM :

The Realty Services Program provides strategic real estate management, on behalf of the Government of Ontario and its ministries, by setting policy and standards, negotiating and administering service contracts and the sale of surplus properties. The program ensures optimum use of the province's real estate assets and provision of cost-effective design, construction, leasing and property management services in support of ministry and agency program needs.

VOTE and item	Accrual 2003-04 Estimates	PROGRAM AND ACTIVITIES	Cash 2002-03 Estimates	Cash 2001-02 Actual
	\$		\$	\$
1802		REALTY SERVICES PROGRAM		
OPERATING				
1	66,203,500	Realty Services ²	72,735,800	69,561,406
S	144,000	Bad Debt Expense, the <i>Financial Administration Act</i> ³	-	-
	<u>66,347,500</u>	Total Operating	<u>72,735,800</u>	<u>69,561,406</u>
	33,173,700	Less: Special Warrants	36,446,300	-
	144,000	Less: Statutory Appropriations	-	-
	<u>33,029,800</u>	Amount to be Voted	<u>36,289,500</u>	<u>69,561,406</u>
CAPITAL				
2	9,657,700	Realty Services ^A	37,100,000	22,539,247
	<u>9,657,700</u>	Total Capital	<u>37,100,000</u>	<u>22,539,247</u>
	8,691,900	Less: Special Warrants	17,665,400	-
	<u>965,800</u>	Amount to be Voted	<u>19,434,600</u>	<u>22,539,247</u>

- NOTES -

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MANAGEMENT BOARD SECRETARIAT

STANDARD ACCOUNTS CLASSIFICATION

OPERATING		\$	CAPITAL		\$
Realty Services (1802-1)			Realty Services (1802-2)		
Services	71,203,500		Services	9,657,700	
Less: Recoveries	<u>5,000,000</u>			<u>9,657,700</u>	
	<u>66,203,500</u>		Total Capital for Realty Services Program	<u>9,657,700</u>	
Statutory Appropriations					
Other transactions					
Bad Debt Expense, the <i>Financial Administration Act</i>	144,000				
	<u>144,000</u>				
Total Operating for Realty Services Program	<u>66,347,500</u>				

MANAGEMENT BOARD SECRETARIAT

CORPORATE CONTROLLERSHIP PROGRAM :

The Corporate Controllership Program supports Management Board of Cabinet by providing leadership to ministries and agencies to achieve the Government's agenda. It determines the most appropriate use of public resources through setting, monitoring and adjusting government's resources and by setting standards, policies and strategies to meet corporate objectives. The program also includes providing internal audit services to all ministries, contingency funding for employee severance costs and the costs of other corporate initiatives.

VOTE and item	Accrual 2003-04 Estimates	PROGRAM AND ACTIVITIES	Cash 2002-03 Estimates	Cash 2001-02 Actual
	\$		\$	\$
1803		CORPORATE CONTROLLERSHIP PROGRAM		
OPERATING				
1	16,304,800	Business and Resource Planning and Monitoring ⁴	10,692,400	8,479,630
2	4,137,400	Integrated Internal Audit Services ⁵	2,348,500	2,530,563
3	1,000	Enabling Government Restructuring	3,300	3,380,479
4	35,253,700	Human Resource Policy and Planning ⁶	17,695,400	24,398,030
5	761,500,100	Contingencies ⁷	1,617,208,500	-
	<u>817,197,000</u>	Total Operating	<u>1,647,948,100</u>	<u>38,788,702</u>
	427,848,500	Less: Special Warrants	999,142,600	-
	<u>389,348,500</u>	Amount to be Voted	<u>648,805,500</u>	<u>38,788,702</u>
CAPITAL				
6	1,000,000	Emergency Management and Security	-	-
	<u>1,000,000</u>	Total Capital	-	-
	900,000	Less: Special Warrants	-	-
	<u>100,000</u>	Amount to be Voted	<u>-</u>	<u>-</u>

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STANDARD ACCOUNTS CLASSIFICATION

OPERATING		CAPITAL	
Business and Resource Planning and Monitoring (1803-1)		Emergency Management and Security (1803-6)	
	\$		\$
Salaries and wages	7,480,700	Services	1,000,000
Employee benefits	1,126,000		<u>1,000,000</u>
Transportation and communication	680,700	Total Capital for Corporate Controllership Program <u><u>1,000,000</u></u>	
Services	6,900,000		
Supplies and equipment	117,400		
	<u>16,304,800</u>		
Integrated Internal Audit Services (1803-2)			
Salaries and wages	14,021,700		
Employee benefits	1,973,000		
Transportation and communication	686,400		
Services	1,552,700		
Supplies and equipment	545,000		
	<u>18,778,800</u>		
Less: Recoveries	14,641,400		
	<u>4,137,400</u>		
Enabling Government Restructuring (1803-3)			
Services	1,000		
	<u>1,000</u>		
Human Resource Policy and Planning (1803-4)			
Salaries and wages	14,648,500		
Employee benefits	1,900,900		
Transportation and communication	757,800		
Services	16,082,800		
Supplies and equipment	1,268,400		
Transfer payments	\$		
Grants to the Institute of Public Administration of Canada	49,300		
Grants - other	51,700		
	<u>101,000</u>		
Other transactions	542,300		
	<u>35,301,700</u>		
Less: Recoveries	48,000		
	<u>35,253,700</u>		
Contingencies (1803-5)			
Other transactions	761,500,100		
	<u>761,500,100</u>		
Total Operating for Corporate Controllership Program	<u><u>817,197,000</u></u>		

MANAGEMENT BOARD SECRETARIAT

INFORMATION AND INFORMATION TECHNOLOGY PROGRAM :

MBS, through the Office of the Corporate Chief Information Officer (OCCIO) - in co-operation with the Information and Information Technology (I&IT) clusters - is providing leadership and co-ordination for the I&IT function in government and its alignment with business directions. This includes leading the policy development and enablers for electronic government, development and implementation of common infrastructure, development of policies and standards, governance, organization and accountability components of the strategy, as well as the delivery of cost-effective I&IT services to both ministries generally and to MBS specifically.

VOTE and item	Accrual 2003-04 Estimates	PROGRAM AND ACTIVITIES	Cash 2002-03 Estimates	Cash 2001-02 Actual
	\$		\$	\$
1804		INFORMATION AND INFORMATION TECHNOLOGY PROGRAM		
OPERATING				
1	29,270,000	Information and Information Technology Policy ⁸	19,814,800	17,931,717
2	5,920,100	Information and Information Technology Solutions ⁹	17,356,300	63,468,996
3	48,556,900	Information and Information Technology Services ¹⁰	44,817,800	29,451,014
	<u>83,747,000</u>	Total Operating	<u>81,988,900</u>	<u>110,851,727</u>
	66,997,600	Less: Special Warrants	80,616,500	-
	<u>16,749,400</u>	Amount to be Voted	<u>1,372,400</u>	<u>110,851,727</u>
CAPITAL				
4	4,500,000	Information and Information Technology Services	5,000,000	10,623,583
	<u>4,500,000</u>	Total Capital	<u>5,000,000</u>	<u>10,623,583</u>
	2,250,000	Less: Special Warrants	4,999,000	-
	<u>2,250,000</u>	Amount to be Voted	<u>1,000</u>	<u>10,623,583</u>

- NOTES -

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MANAGEMENT BOARD SECRETARIAT

STANDARD ACCOUNTS CLASSIFICATION

OPERATING		\$	CAPITAL		\$
Information and Information Technology Policy (1804-1)			Information and Information Technology Services (1804-4)		
Salaries and wages	11,377,400		Services	4,500,000	
Employee benefits	1,504,900			<u>4,500,000</u>	
Transportation and communication	764,800		Total Capital for Information and Information Technology Program	<u>4,500,000</u>	
Services	10,207,100				
Supplies and equipment	<u>5,560,600</u>				
	29,414,800				
Less: Recoveries	<u>144,800</u>				
	<u>29,270,000</u>				
Information and Information Technology Solutions (1804-2)					
Salaries and wages	2,642,900				
Employee benefits	358,400				
Transportation and communication	106,100				
Services	2,610,500				
Supplies and equipment	<u>202,200</u>				
	<u>5,920,100</u>				
Information and Information Technology Services (1804-3)					
Salaries and wages	23,531,400				
Employee benefits	1,801,300				
Transportation and communication	50,486,600				
Services	70,502,200				
Supplies and equipment	<u>12,638,800</u>				
	158,960,300				
Less: Recoveries	<u>110,403,400</u>				
	<u>48,556,900</u>				
Total Operating for Information and Information Technology Program	<u>83,747,000</u>				

MANAGEMENT BOARD SECRETARIAT

SHARED SERVICES PROGRAM :

The Shared Services Bureau delivers enterprise-wide internal business support services to the Ontario Public Service. Major lines of business include financial processing, collections, payroll processing, benefit administration services, strategic procurement services, general administrative services such as information management, translation, mail and print services, assets and distribution, risk management and insurance services, and the operation of enterprise-wide corporate information systems (Corpay, WIN, and IFIS). The Shared Services Bureau is also responsible for the management of employer benefits contributions, special employment funds and the summer experience program.

VOTE and item	Accrual 2003-04 Estimates	PROGRAM AND ACTIVITIES	Cash 2002-03 Estimates	Cash 2001-02 Actual
	\$		\$	\$
1805		SHARED SERVICES PROGRAM		
OPERATING				
1	40,708,400	Business Services ¹¹	29,646,400	50,836,347
2	282,391,200	Employee and Pensioner Benefits (Government Costs) ¹²	146,300,000	224,300,352
3	29,980,700	Special Employment Programs ¹³	22,899,800	17,663,998
S	501,000	Payments to private sector collection agencies, the <i>Financial Administration Act</i>	1,800,000	764,894
	<u>353,581,300</u>	Total Operating	<u>200,646,200</u>	<u>293,565,591</u>
	317,799,700	Less: Special Warrants	196,090,200	-
	501,000	Less: Statutory Appropriations	1,800,000	764,894
	<u>35,280,600</u>	Amount to be Voted	<u>2,756,000</u>	<u>292,800,697</u>

- NOTES -

NOTE: Commencing in 2003-04, Estimates are presented on the accrual basis of accounting. Information for 2002-03 and earlier years is presented on the modified cash basis, and therefore comparison between 2003-04 and earlier year figures may not be meaningful. Differences between cash and accrual relate to adjustments such as timing of transfer payments and provisions for bad debts, that would increase or decrease the 2002-03 amounts had they been presented on the accrual basis.

Adjustments for this Ministry, if any, are indicated by superscripted references above and are explained on the page following the Ministry Summary - Reconciliation of 2002-03 Estimates from Cash to Accrual.

MANAGEMENT BOARD SECRETARIAT

STANDARD ACCOUNTS CLASSIFICATION

OPERATING		\$	Special Employment Programs (1805-3)		\$
Business Services (1805-1)		\$			
Salaries and wages	64,026,500		Salaries and wages	8,229,800	
Employee benefits	8,515,000		Employee benefits	522,000	
Transportation and communication	13,349,100		Transportation and communication	280,100	
Services	37,200,500		Services	9,124,900	
Supplies and equipment	4,060,500		Supplies and equipment	138,800	
	<u>127,151,600</u>		Other transactions	\$	
Less: Recoveries	86,443,200		Other	3,100,000	
	<u>40,708,400</u>		Summer Employment	8,585,100	
				<u>11,685,100</u>	
Statutory Appropriations					<u>29,980,700</u>
Services			Total Operating for Shared Services Program		<u>353,581,300</u>
Payments to private sector collection agencies, the <i>Financial Administration Act</i>		<u>501,000</u>			
	<u>501,000</u>				
Employee and Pensioner Benefits (Government Costs) (1805-2)					
Salaries and wages	70,000,000				
Employee benefits	\$				
Ontario Public Service Employees' Union Pension Plan	85,279,800				
Public Service Pension Plan	60,382,300				
Provincial Judges' Benefits Fund	7,329,600				
Deputy Ministers' Supplementary Benefits Fund	698,100				
Canada Pension Plan	134,662,500				
Employment Insurance	85,771,500				
Group Life Insurance	7,501,500				
Long Term Income Protection	43,978,600				
Employer Health Tax	78,967,600				
Supplementary Health and Hospital Plan	81,383,900				
Dental Plan	48,933,400				
Retired Employees' Benefits	61,602,400				
	<u>696,491,200</u>				
	<u>766,491,200</u>				
Less: Recoveries	484,100,000				
	<u>282,391,200</u>				

MANAGEMENT BOARD SECRETARIAT

ARCHIVES OF ONTARIO PROGRAM :

The Archives of Ontario provides corporate leadership in the management and preservation of information critical to effective, efficient and accountable government and promotes public access to Ontario's documentary memory. The Archives of Ontario performs three integrated functions supporting responsible stewardship of the Government of Ontario's art and information assets: Corporate Information Management, Collections Management and Development, and Client Services.

VOTE and item	Accrual 2003-04 Estimates	PROGRAM AND ACTIVITIES	Cash 2002-03 Estimates	Cash 2001-02 Actual
	\$		\$	\$
1806		ARCHIVES OF ONTARIO PROGRAM		
OPERATING				
1	9,786,200	Archives of Ontario ¹⁴	9,283,500	7,793,625
	9,786,200	Total Operating	9,283,500	7,793,625
	4,893,100	Less: Special Warrants	4,821,100	-
	<u>4,893,100</u>	Amount to be Voted	<u>4,462,400</u>	<u>7,793,625</u>
CAPITAL				
2	1,000	Archives of Ontario	6,914,000	-
	1,000	Total Capital	6,914,000	-
	900	Less: Special Warrants	6,913,000	-
	<u>100</u>	Amount to be Voted	<u>1,000</u>	<u>-</u>

- NOTES -

NOTE: Commencing in 2003-04, Estimates are presented on the accrual basis of accounting. Information for 2002-03 and earlier years is presented on the modified cash basis, and therefore comparison between 2003-04 and earlier year figures may not be meaningful. Differences between cash and accrual relate to adjustments such as timing of transfer payments and provisions for bad debts, that would increase or decrease the 2002-03 amounts had they been presented on the accrual basis.

Adjustments for this Ministry, if any, are indicated by superscripted references above and are explained on the page following the Ministry Summary - Reconciliation of 2002-03 Estimates from Cash to Accrual.

MANAGEMENT BOARD SECRETARIAT

STANDARD ACCOUNTS CLASSIFICATION

OPERATING		CAPITAL	
Archives of Ontario (1806-1)	\$	Archives of Ontario (1806-2)	\$
Salaries and wages	4,987,800	Services	1,000
Employee benefits	713,400		<u>1,000</u>
Transportation and communication	119,700	Total Capital for Archives of Ontario Program	<u><u>1,000</u></u>
Services	4,173,100		
Supplies and equipment	215,100		
Transfer payments			
Archives Support Grants	<u>45,700</u>		
	10,254,800		
Less: Recoveries	<u>468,600</u>		
	<u>9,786,200</u>		
Total Operating for Archives of Ontario Program	<u><u>9,786,200</u></u>		

