

## CABINET OFFICE

## SUMMARY

The Cabinet Office is the central agency which supports the Premier, Cabinet and its Committees in their efforts to set the broad directions and priorities of the Government, and in the determination of its legislative program. It co-ordinates the government's policy initiatives and provides support to the Premier and Cabinet on Order-in-Council appointments, Premier's Correspondence, Freedom of Information requests and other administrative issues. The primary clients served by the Office are the Premier, Cabinet and other central agencies and line ministries; however, some functions (such as Orders-in-Council, Freedom of Information and Premier's Correspondence) have direct contact with the public.

The Cabinet Office also provides administrative/operational support to the Office of the Premier and for other organizational units not directly attached to ministries, such as the Office of the Government House Leader.

Accrual 2003-04 Estimates	PROGRAMS	Cash 2002-03 Estimates	Cash 2001-02 Actual
\$		\$	\$
<b>OPERATING</b>			
15,822,800	Cabinet Office Program <sup>1</sup>	17,252,000	15,511,319
15,822,800	<b>Ministry Total Operating</b>	17,252,000	15,511,319
12,022,300	<b>Less: Special Warrants</b>	5,796,700	-
<u>3,800,500</u>	< TOTAL OPERATING TO BE VOTED	<u>11,455,300</u>	<u>15,511,319</u>
15,822,800	<b>Ministry Total Operating</b>		
<u>15,822,800</u>	<b>TOTAL INCLUDING CONSOLIDATION AND OTHER ADJUSTMENTS</b>		

NOTE: Commencing in 2003-04, Estimates are presented on the accrual basis of accounting. Information for 2002-03 and earlier years is presented on the modified cash basis, and therefore comparison between 2003-04 and earlier year figures may not be meaningful. Differences between cash and accrual relate to adjustments such as timing of transfer payments and provisions for bad debts, that would increase or decrease the 2002-03 amounts had they been presented on the accrual basis.

Adjustments for this Ministry, if any, are indicated by superscripted references above and are explained on the page following the Ministry Summary - Reconciliation of 2002-03 Estimates from Cash to Accrual.

CABINET OFFICE

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- NOTES -

**CABINET OFFICE**  
**RECONCILIATION OF 2002-03 ESTIMATES FROM CASH TO ACCRUAL**

VOTE and item	Cash 2002-03 Estimates	Adjustments from Cash to Accrual	2002-03 Estimates Presented as Accrual	2003-04 Estimates on Accrual Basis	Change from 2002-03 Estimates on Accrual Basis
	\$ millions	\$ millions	\$ millions	\$ millions	\$ millions
<b>OPERATING</b>					
<b>401</b>	Cabinet Office Program				
1	16.9	(0.4)	16.5	15.5	(1.0)
2	0.3	-	0.3	0.3	-
	<u>17.3</u>	<u>(0.4)</u>	<u>16.8</u>	<u>15.8</u>	<u>(1.0)</u>
	<b>Ministry Total Operating</b>	<b>(0.4)</b>	<b>16.8</b>	<b>15.8</b>	<b>(1.0)</b>

*Note: Amounts are rounded to the nearest one hundred thousand dollars and amounts less than fifty thousand dollars are shown as zero.*

*Totals may not add due to this rounding.*

**Adjustments from Cash to Accrual** - Commencing in 2003-04, Estimates are prepared on the accrual basis of accounting. Information for 2002-03 and earlier years was prepared in the Estimates on the modified-cash basis. Information is provided in the following notes on the adjustments that increase or decrease the 2002-03 amounts to present them on the accrual basis in this reconciliation. The accrual presentation of the 2002-03 Estimates is not an official restatement; it is an approximation reflecting only the significant accrual adjustments as required to allow for a comparison between the 2003-04 and the 2002-03 Estimates on a consistent basis of accounting. *(Note: adjustments of less than \$0.05 million are not shown)*

\$ millions

- (0.4) adjustment to remove the pension costs related to ministry employees because, commencing in 2003-04, the cost to the Province of all pension benefits earned by employees is reflected in the Estimates for Management Board Secretariat

(0.4) << Total Adjustments

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**CABINET OFFICE**


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**CABINET OFFICE PROGRAM :**

This program is responsible for the co-ordination of policy and services to the Cabinet and Members of the Executive Council, to the Priorities, Policy and Communications Board and other Committees of Cabinet. It also includes funds for the operation of the Government House Leader.

VOTE and item	Accrual 2003-04 Estimates	PROGRAM AND ACTIVITIES	Cash 2002-03 Estimates	Cash 2001-02 Actual
	\$		\$	\$
<b>401</b>		<b>CABINET OFFICE PROGRAM</b>		
<b>OPERATING</b>				
1	15,494,500	Main Office <sup>1</sup> .....	16,922,900	15,214,887
2	328,300	Government House Leader .....	329,100	296,432
	<u>15,822,800</u>	Total Operating .....	<u>17,252,000</u>	<u>15,511,319</u>
	12,022,300	Less: Special Warrants .....	5,796,700	-
	<u>3,800,500</u>	<b>Amount to be Voted</b> .....	<u>11,455,300</u>	<u>15,511,319</u>

**- NOTES -**

NOTE: Commencing in 2003-04, Estimates are presented on the accrual basis of accounting. Information for 2002-03 and earlier years is presented on the modified cash basis, and therefore comparison between 2003-04 and earlier year figures may not be meaningful. Differences between cash and accrual relate to adjustments such as timing of transfer payments and provisions for bad debts, that would increase or decrease the 2002-03 amounts had they been presented on the accrual basis.

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## CABINET OFFICE

## STANDARD ACCOUNTS CLASSIFICATION

<b>OPERATING</b>		Government House Leader (401-2)	
Main Office (401-1)	\$		\$
Salaries and wages .....	9,975,900	Salaries and wages .....	280,000
Employee benefits .....	1,264,100	Employee benefits .....	31,300
Transportation and communication .....	252,400	Transportation and communication .....	6,600
Services .....	3,716,400	Services .....	5,100
Supplies and equipment .....	285,700	Supplies and equipment .....	5,300
	<u>15,494,500</u>		<u>328,300</u>
		Total Operating for Cabinet Office Program	<u><u>15,822,800</u></u>

